

# NSLP Equipment Assistance Grant Application

Division of Food and Nutrition



Nevada  
Department  
of Agriculture

Section 1 – School Food Authority Information			
Name of School Food Authority(SFA)		County	
Street Address		City	Zip Code
Name of Food Service Director(FSD)		Phone Number	Email Address
Name of Grant Coordinator		Phone Number	Email Address
Name of Superintendent/Director/Administrator			
Total number of sites participating under the SFA’s National School Lunch Program Agreement		SFA total amount of grant funds requested for all sites:	
Total number of sites SFA is applying for: (no more than 5)			
SFA cafeteria fund operating balance as of _____ is:			\$
SFA one-month average food service operating expense:	\$	x3 months =	\$
Excess net cash resources:			\$
<b>Please note that SFA’s with excess net cash resources may be ineligible for a grant.</b>			
What amount from any of the following funding sources is available to purchase food service equipment? Check all that apply and enter the amount of funding			
Funding Source		Amount	
<input type="checkbox"/> General Fund		\$	
<input type="checkbox"/> Federal/USDA Reimbursement		\$	
<input type="checkbox"/> Donations		\$	
<input type="checkbox"/> Paid Meal Revenue		\$	
<input type="checkbox"/> Excess Cafeteria Fund		\$	
<input type="checkbox"/> Other(describe)		\$	

**Section 2 – Equipment Budget and Need**

List Equipment Item Name(s):

This equipment will be housed at the central kitchen or at a site that prepares for multiple sites:

Yes

No

Number of schools benefiting from this equipment:

Number of students benefiting from this equipment:

**This equipment supports efforts to (check all that apply) (15 points possible)**

- Expand Participation
- Increase the variety of entrée choices
- Increase storage and decrease frequency of delivery
- Provides meals to more sites
- Implement strategies for adopting smarter lunchrooms  
(appeals to student population, promotes healthier choices, faster /additional lunch lines, etc..)
- Replace outdated/worn equipment
- Impact nutritional quality, serve healthier meals, and meet nutritional standards
- Provides fresh fruit and/or vegetables at Lunch/Breakfast
- Enables cooking from scratch
- Increases capacity for steamed/baked/grilled options
- Improves food safety
- Maintains proper temperature
- Decreases cross-contamination risk
- Improves sanitation
- Improves energy efficiency
- Vending Machines (Funding may only be used if it distributes reimbursable meals)
- Other:

**Single Point of Contact Information**

First and Last Name:

Title:

Preferred Phone Email:

Preferred Phone Number:

**Please provide comprehensive answers to the following questions for all equipment items being considered for purchase. Your responses should include specific information on how each item will impact operations, improve efficiency, and contribute to the overall goals of the program**

Describe how the equipment item(s) will meet the Federal grant funding requirements of being necessary, reasonable, and allocable for school meals. (Such as the school is in an underserved area; limited access to other resources/funding to purchase equipment; current equipment is outdated, non-functioning, or non-existent; etc.) (10 points possible)

Describe the SFA's plan to purchase the requested equipment item(s) and how it will ensure funds are spent prior to the end of the grant period. Include the timeline of purchasing items, shipping timelines and installation. (10 points possible)

Describe how the requested equipment items support strategies for adopting lunchroom changes to increase participation, such as more convenience and appeal to students. (10 points possible)

Describe how these equipment purchases will enhance nutrition and meal quality, including improving the capacity to handle and process fresh fruits and vegetables. Additionally, explain how the equipment will improve food safety and increase the overall energy efficiency of food service operations. (10 points possible)

## **Assurances**

The SFA agrees to comply with the requirements of the following regulations (as applicable):

### **Government-wide regulations**

- **2 CFR Part 25:** “Universal Identifier and System for Award Management”
- **2 CFR Part 170:** “Reporting Sub-award and Executive Compensation Information”
- **2 CFR Part 175:** “Award Term for Trafficking in Persons”
- **2 CFR Part 180:** “OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-Procurement)”
- **2 CFR Part 200:** “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”
- **2 CFR Part 400:** USDA Implementing Regulations “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”
- **2 CFR Part 415:** USDA “General Program Administrative Regulations”
- **2 CFR Part 416:** USDA “General Program Administrative Regulations for Grants and Cooperative Agreements to State and Local Governments”
- **2 CFR Part 417:** “Non-procurement Debarment & Suspension”
- **2 CFR Part 418:** USDA “New Restrictions on Lobbying”
- **2 CFR Part 421:** “Requirements for Drug-Free Workplace (Financial Assistance)”
- **41 USC Section 22** “Interest of Member of Congress”
- Duncan Hunter National Defense Authorization Act of Fiscal Year 2009, Public Law 110-417
- Sections 738 and 739 of the Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2012 (P.L. 112-55)
- “The Federal Funding Accountability and Transparency Act (FFATA), dated
- September 26, 2006”

### **Cost principles**

- **2 CFR, Part 200:** Subpart E, Cost Principles

### **USDA REGULATIONS**

- **7 CFR Part 15:** “Nondiscrimination”
- Freedom of Information Act (FOIA. Public access to Federal Financial Assistance records shall not be limited, except when such records must be kept confidential and would have been excepted from disclosure pursuant to the “Freedom of Information” regulation (5 U.S.C. 552)

### **ASSURANCE OF CIVIL RIGHTS COMPLIANCE**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d- et seq.), USDA regulations at **7 CFR Part 15**, Nondiscrimination, and Department of Justice regulations at 28 CFR Part 42, Nondiscrimination; Equal Employment Opportunity: Policies and Procedures;
- Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.) and USDA regulations at **7 CFR Part 15a**, Education Programs or Activities Receiving or Benefiting from Federal Financial Assistance
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 1681 et seq.) and USDA regulations at **7 CFR Part 15a**, Education Programs or Activities Receiving or Benefiting from Federal Financial Assistance, and Department of Justice regulations at 28 CFR Part 41,

Implementation of Executive Order 12250, Nondiscrimination on the Basis of Handicap In Federally Assisted Programs; and

- Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.) The Grantee assures that it will immediately take any measures necessary to effectuate the requirements in these laws, regulations, and directives. The Grantee gives this assurance in consideration of and for the purpose of obtaining the funds provided under this agreement.
- The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination on the basis of disability in employment (Title I), state & local government services (Title II), places of public accommodation and commercial facilities (Title III). (42 U.S.C. 12101-12213)

### **NONDISCRIMINATION STATEMENT**

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[Program.Intake@usda.gov](mailto:Program.Intake@usda.gov)

This institution is an equal opportunity provider.

### **DEPARTMENTAL REGULATIONS ON GRANTS & COOPERATIVE AGREEMENTS**

- The local entity will comply with the following USDA regulations:

- **7 CFR Part 3015**, Uniform Federal Assistance Regulations.
- **7 CFR Part 3016**, Uniform Administrative Requirements for Grants and Cooperative Agreements.
- **7 CFR Part 3019**, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations.
- **7 CFR Part 3051**, Audits of Institutions of Higher Education and Other Nonprofit institutions

#### **CONTRACTUAL PROVISIONS AND INDEMNITY**

- Neither the State of Nevada nor any agency thereof shall hold harmless or indemnify any institution for any liability whatsoever.
- Notwithstanding any language to the contrary, no interpretation shall be allowed to find the State of Nevada, or any agency thereof, has agreed to binding arbitration, or the payment of damages or penalties upon the occurrence of a contingency. Further, the State of Nevada shall not agree to pay attorney fees and late payment penalties in the absence of a judicial order.
- By signing this agreement, the representative of the Institution thereby represents that such person is duly authorized by the Institution to execute this agreement and that the Institution agrees to be bound by the terms of the agreement.
- The State of Nevada, or any agency thereof, is not responsible for any Federal, State, or local tax liability that an Institution may incur as a result of participation in the CNP. The Institution shall indemnify and hold the NDA, its agents and employers, harmless from any loss, causes of action, liability, attorney's fees or claim for damages or injury to persons or property arising out of the performance of this Agreement to the extent such liability, loss, or claims are caused by the result from the negligent or intentional acts or omissions of the Institution, its agents or employees.

#### **REQUIREMENTS FOR SPONSOR/SCHOOL FOOD AUTHORITY (SFA) PARTICIPATION IN NATIONAL SCHOOL LUNCH PROGRAM, SCHOOL BREAKFAST PROGRAM AND SPECIAL MILK PROGRAM**

- The Sponsor/SFA and participating schools and facilities under its jurisdiction shall comply with all provisions of **7 CFR parts 210, 215, 220, and 245**. The Sponsor/SFA further agrees to the following specific provisions, as applicable:
  1. To maintain a nonprofit school food service and/ or a nonprofit milk service.
  2. To observe the limitations on the use of Program revenues set forth in **7CFR 210.14a, 220.13(I) and 215.8 (d) (1)** and the limitations on any competitive school food service as set forth in **7CFR 210.11b**;
- To limit its net cash resources to an amount that does not exceed three months average expenditures for its nonprofit school food service or such other amount as may be approved in accordance with **7CFR 210.19a, 220.7 (e)(1)(I) and 220.13(I)**;
  3. To maintain a financial management system as prescribed in **7CFR 210.14(c), 220.13(I) and 215.7(d)(6)**;
  4. To comply with the requirements of the USDA regulations regarding financial management (**7CFR 3015**);
  5. Maintain final administrative and management responsibility for the after school snack care program including site(s);
  6. To serve meals and supplements (snacks), which meet the minimum requirements prescribed in **7 CFR 210.10, 210.10a, 220.8, and 220.8a**;

7. For pricing programs, to price meals and supplements (snacks) as a unit;
8. To serve Program meals, milk and supplements (snacks) free or at a reduced price to all children who are determined by the Sponsor/SFA to be eligible for such meals under **7CFR 245**;
9. To serve Program meals, milk and supplements (snacks) free or at a reduced price to all children who are determined by the Sponsor/SFA to be eligible for such meals under **7CFR 245**;
10. If charging for meals or supplements (snacks), the charge for a reduced-price breakfast shall not exceed 30 cents, the charge for a reduced price lunch shall not exceed 40 cents and the charge for a reduced price supplement (snack) shall not exceed 15 cents;
11. To claim reimbursement at the assigned rates only for reimbursable meals and supplements (snacks) served to eligible children. Agree that the Sponsor/SFA authority official signing the claim shall be responsible for reviewing and analyzing meal and milk counts to ensure accuracy as specified in **7CFR 210.8, 220.11 and 215.11**;
12. To count the number of free, reduced price and paid reimbursable Program meals at the point of service, as approved by the State Agency;
13. To submit Claims for Reimbursement in accordance with **7CFR 210.8, 220.11, 215.9 and 215.11**;
14. To comply with USDA requirements regarding nondiscrimination;
15. To make no discrimination against any child because of his or her eligibility for free or reduced-price meals, milk or supplements (snacks) in accordance with the Free and Reduced Price Policy Statement attached hereto;
16. To accept and use donated foods, in as large quantities as may be efficiently utilized, as offered under provisions of **7CFR 250**;
17. To maintain, in the storage, preparation and service of food and milk, proper sanitation and health standards in conformance with all applicable State and local laws and regulations;
18. To maintain necessary facilities for storing, preparing and serving food and milk;
19. Upon request, to make all accounts and records pertaining to Programs available to the State Agency and to USDA Food and Nutrition Service, for audit or review, at a reasonable time and place in accordance with **7CFR 210.9(b)(17)(19), 220.7(e)(13) and 215.8(d)(7)**;
20. To maintain files of currently approved and denied free and reduced-price applications and direct certification documentation. If the applications and direct certification documentation are maintained at the Sponsor/SFA level, they shall be readily retrievable by school or site; and
21. To retain the individual applications for free milk and/or free and reduced price lunches and supplements (snacks) submitted by families for a period of 3 years after the end of the fiscal year to which they pertain except that, if audit findings have not been resolved, the records shall be retained beyond the 3 year period as long as required for the resolution of the issues raised by the audit.

The covenants and agreements herein shall ensure the benefit of and be binding upon the parties hereto and their respective successors, transferees, and assignees.



I hereby certify that all the information submitted in this packet is true and correct. I understand that this information is being given in connection with the receipt of federal funds; that the NDA or the USDA may, for cause, verify information; and that deliberate misrepresentation will subject me to prosecution under applicable state and federal criminal statutes.

<p><b>Certification:</b> I hereby certify that to the best of my knowledge, the information contained in this application is correct and complete; and that the enclosed documents are accepted as the basic conditions in the operation of the 2025 Equipment Assistance Grant Application process. I further certify that we will not commingle the AAA funds with other program funds, will separately track and report all income and expenditures timely, will observe all applicable state and federal procurement laws and regulations, and will submit all required reports by the specified due dates.</p> <p><b>*This section must be signed and dated digitally or if a wet signature in blue ink by the Designated or Agency official.</b></p>	
Signature of Designated/ Agency Official	Date
Printed Name	Title
Telephone Number	Email Address

**Email Grant Application to:**  
 Nevada Department of Agriculture (NDA)  
 Division of Food and Nutrition  
 To: [sn@agri.nv.gov](mailto:sn@agri.nv.gov)  
 AND  
[m.jensby@agri.nv.gov](mailto:m.jensby@agri.nv.gov)  
 Subject: 2025 NSLPE Grant (SFA Name)